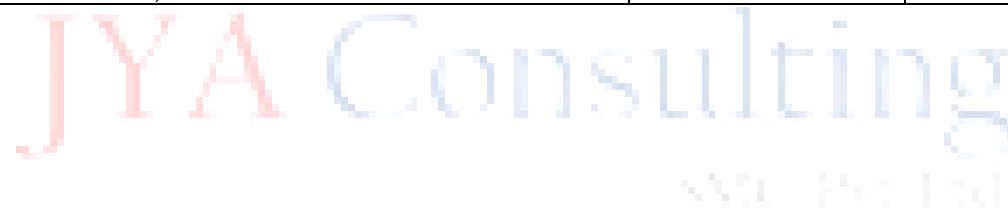


# JYA - Training & Development Services



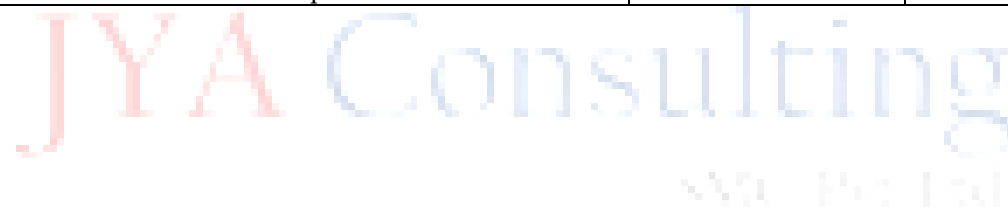
# JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
1	<b>Project Management Professional (PMP) Certification</b>	<ul style="list-style-type: none"> <li>What Project Management is all about and how it can help to successfully work on different projects?</li> <li>Discover Project Management best practices to ensure that they are being followed during the time you are working on projects in your organization.</li> <li>How to take PMP certification exam?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>5 days</b>	<ul style="list-style-type: none"> <li>Project Engineers/Managers</li> <li>Program managers</li> <li>Project Coordinators Business</li> <li>Professionals etc.</li> </ul>
2	<b>Project Management (Crash Course)</b>	<ul style="list-style-type: none"> <li>What Project Management is all about and how it can help to successfully work on different projects?</li> <li>Discover Project Management best practices to ensure that they are being followed during the time you are working on projects in your organization.</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Graduate Engineers</li> <li>Project Engineers/Managers</li> <li>Project Coordinators</li> <li>Project Team Members etc.</li> </ul>
3	<b>Six Sigma – Green Belt</b>	<ul style="list-style-type: none"> <li>What Six Sigma is all about?</li> <li>Six Sigma basic concepts and DMAIC approach.</li> <li>How Six Sigma improves process/product quality?</li> <li>How Six Sigma is used in Manufacturing and Service industry?</li> <li>Six Sigma tools and techniques (Basic &amp; Advance).</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>5 to 10 days</b>	<ul style="list-style-type: none"> <li>Quality Managers</li> <li>Process/Design Engineers</li> <li>Plant/Production Managers</li> <li>Improvement Professionals etc.</li> </ul>



# JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
4	<b>Six Sigma – Yellow Belt</b>	<ul style="list-style-type: none"> <li>What Six Sigma is all about?</li> <li>Six Sigma basic concepts and DMAIC approach.</li> <li>How Six Sigma improves process/product quality?</li> <li>How Six Sigma is used in industry?</li> <li>Six Sigma basic tools and techniques</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>Quality Supervisors</li> <li>Graduate Engineers</li> <li>Process/Design Engineers</li> <li>Improvement Professionals etc.</li> </ul>
5	<b>Risk Assessment &amp; Analysis</b>	<ul style="list-style-type: none"> <li>What Risk and Risk Management is all about?</li> <li>What is Root Cause Analysis, its cycle and tools?</li> <li>What is Failure Modes Effects Analysis (FMEA)?</li> <li>How to conduct a Design and a Process FMEA?</li> <li>How to reduce Risk severity, occurrence and detection?</li> <li>Alternative risk assessment methods.</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Graduate Engineers</li> <li>University Professors</li> <li>Plant/Quality Managers</li> <li>Safety and Reliability Engineers/Managers etc.</li> </ul>
6	<b>Strategic Time Management at Workplace</b>	<ul style="list-style-type: none"> <li>What time management is all about?</li> <li>How to set SMART goals, and how to make a “To Do List”?</li> <li>How to prioritize tasks and time using 80/20 rule?</li> <li>How to deal with time wasters and how to achieve a work life balance?</li> <li>How to become more productive in less time?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Graduate Engineers</li> <li>Project Engineers/Managers</li> <li>Project Coordinators</li> <li>Project Team Members etc.</li> </ul>



# JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
7	<b>Production Planning &amp; Control</b>	<ul style="list-style-type: none"> <li>What Production Planning and Control (PPC) is all about?</li> <li>Phases, scope, functions of PPC.</li> <li>Performance measures of PPC.</li> <li>Job loadings and assignment methods.</li> <li>Scheduling and estimating techniques.</li> <li>Job sequencing rules and comparison.</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Graduate Engineers</li> <li>Production Managers</li> <li>Planning Engineers / Managers etc.</li> </ul>
8	<b>Lean Management Tools &amp; Techniques</b>	<ul style="list-style-type: none"> <li>What Lean thinking is all about?</li> <li>What is a Process, Lean Process, and Process waste?</li> <li>Eight types of wastes?</li> <li>Lean tools and techniques to reduce lead time.</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>Graduate Engineers</li> <li>Plant/Production Managers</li> <li>Planning engineers</li> <li>Business Managers</li> <li>Administration staff etc.</li> </ul>
9	<b>Statistical Process Control (SPC)</b>	<ul style="list-style-type: none"> <li>The purpose and uses of SPC</li> <li>How to select the best measurement system to use for a specific application?</li> <li>How to identify an appropriate process sampling strategy?</li> <li>How to determine the basic type of control chart to use?</li> <li>How to collect data and construct basic control charts?</li> <li>How to interpret control chart results?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>Quality Professionals</li> <li>Improvement Professionals</li> <li>Process Owners</li> <li>Production Managers etc.</li> </ul>
10	<b>Fundamentals of Data Analysis with Minitab</b>	<ul style="list-style-type: none"> <li>What is data and its types?</li> <li>How to describe data in numerical measures?</li> <li>What is Process variation?</li> <li>What are seven tools for Quality and how to use them in day to day practical life?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Graduate Engineers</li> <li>Plant/Production Managers</li> <li>Quality Managers etc.</li> </ul>

# JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
11	<b>Total Productive Maintenance (TPM)</b>	<ul style="list-style-type: none"> <li>What Total Productive Maintenance (TPM) is all about?</li> <li>Modern Maintenance techniques and tools.</li> <li>Understand six major losses as well as machine Availability, Performance and Quality factors.</li> <li>To understand maintenance metrics e.g. OEE, TEEP and loading etc.</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>Graduate Engineers</li> <li>Quality /Plant Production Managers</li> <li>Maintenance Managers etc.</li> </ul>
12	<b>Workplace Organization – 5S</b>	<ul style="list-style-type: none"> <li>What Japanese 5S system is all about?</li> <li>How to create a safer, cleaner and organized workplace?</li> <li>How to make the workplace waste visible and how to eliminate it?</li> <li>How to improve workforce morale by reducing frustration?</li> <li>How to build customer confidence &amp; pride at workplace?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Production Managers</li> <li>Lab in charges</li> <li>Office Staff</li> <li>Business Professionals</li> <li>Plant Managers etc.</li> </ul>
13	<b>Yield &amp; Productivity</b>	<ul style="list-style-type: none"> <li>What is yield, different types of yield?</li> <li>What is Productivity?</li> <li>Difference between partial factor, multifactor and total factor productivity.</li> <li>Productivity measures and index.</li> <li>How to improve Productivity?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Graduate Engineers</li> <li>Plant/Production and Quality Managers etc.</li> </ul>



# JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
14	<b>Process Mapping Tools &amp; Techniques</b>	<ul style="list-style-type: none"> <li>What is a process?</li> <li>What is Process map?</li> <li>Benefits of Process mapping.</li> <li>Different types of process maps.</li> <li>How processes are improved?</li> <li>IDEF0 Process models.</li> <li>Core, Sub and activity level processes.</li> <li>Process Approach in ISO 9001:2015</li> <li>Metrics based Process Mapping.</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Quality Professionals</li> <li>Improvement Professionals</li> <li>Process Owners</li> <li>Business Strategy Planners etc.</li> </ul>
15	<b>Business Model Development</b>	<ul style="list-style-type: none"> <li>What is a business model?</li> <li>What is value and value proposition?</li> <li>What are the customer segments?</li> <li>What are different types of channels to reach to customers?</li> <li>What is customer relationship management?</li> <li>What is meant by revenue streams and key resources?</li> <li>What are key activities to run a business?</li> <li>What are the key partners for successful business to run?</li> <li>What is your cost structure?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>Business Leaders</li> <li>Business Planner</li> <li>Business Owners</li> <li>Marketing Professionals</li> <li>Business Strategy Planners etc.</li> </ul>



# JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
16	<b>Strategic Planning using Balanced Scorecard</b>	<ul style="list-style-type: none"> <li>What is meant by Vision, Mission and core values?</li> <li>What are SWOT and PESTLE analysis techniques?</li> <li>What is Strategy and Strategic planning?</li> <li>What are Strategy maps?</li> <li>What is balanced scorecard and its four perspectives?</li> <li>How to develop and implement enterprise level balanced scorecard?</li> <li>How to cascade balanced scorecard?</li> <li>How to measure performance through KPIs?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>Business Executives</li> <li>Improvement Professionals</li> <li>Process Owners</li> <li>Business Strategy Planners etc.</li> </ul>
17	<b>Stress Management at Workplace</b>	<ul style="list-style-type: none"> <li>What is stress?</li> <li>What are different types of Stresses?</li> <li>What different types of Stressors are?</li> <li>How to overcome stress?</li> <li>How to live a healthy life and become more productive?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>General Employees</li> <li>Project Engineers/Managers</li> <li>University Professors</li> <li>Business Professionals etc.</li> </ul>
18	<b>Quality Control Circles</b>	<ul style="list-style-type: none"> <li>What are Quality Control Circles (QCCs)?</li> <li>Why we need QCCs?</li> <li>How to form and run QCCs?</li> <li>What are 7 tools of quality?</li> <li>What is Deming PDCA cycle?</li> </ul>	<ul style="list-style-type: none"> <li>Individual &amp; group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes etc.</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Quality Managers</li> <li>Production Managers</li> <li>General Employees</li> <li>University Professors</li> <li>Facilitators etc.</li> </ul>

# JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
19	<b>The Knowing Doing Gap</b>	<ul style="list-style-type: none"> <li>Knowing "What" to Do Is Not Enough?</li> <li>When Talk Substitutes for Action?</li> <li>When Memory Is a Substitute for Thinking?</li> <li>When Fear Prevents Acting on Knowledge?</li> <li>When measurement Obstructs Good judgment? When • Internal Competition Turn Friends into Enemies?</li> <li>Firms That Surmount the knowing-Doing gap</li> <li>Turning Knowledge into action</li> </ul>	<ul style="list-style-type: none"> <li>Group exercises</li> <li>Discussions</li> <li>Brainstorming sessions</li> <li>Quizzes</li> <li>Role playing</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>Quality Managers</li> <li>Production Managers</li> <li>General Employees</li> <li>University Professors</li> <li>Facilitators etc.</li> </ul>
20	<b>Return on Improved Human Performance</b>	<ul style="list-style-type: none"> <li>There is an "Adaptive" side to virtually any problem?</li> <li>"Tools" like strategic planning processes, web commerce, CRM efforts, Marketing campaigns, cost-effectiveness approaches, balanced scorecard and strategy maps etc.</li> <li>How "radical action conversations", 'possibility focus' 'sharing the mask' 'appreciating potential' and 'expanding ego boundaries' etc.?</li> </ul>	<ul style="list-style-type: none"> <li>Group exercises</li> <li>Discussions</li> <li>Brainstorming sessions</li> <li>Quizzes</li> <li>Role playing</li> </ul>	<b>1 day</b>	<ul style="list-style-type: none"> <li>Quality Managers</li> <li>Production Managers</li> <li>General Employees</li> <li>University Professors</li> <li>Facilitators etc.</li> </ul>

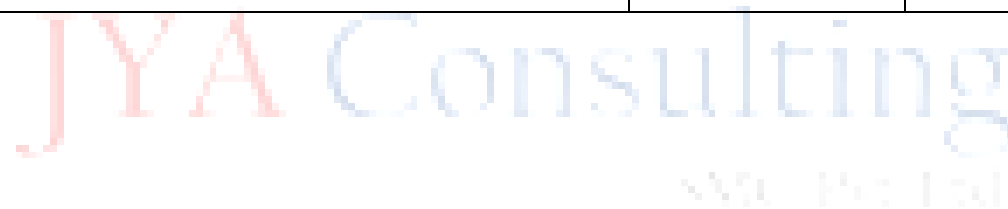


# JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
21	<b>Fixing Performance Problems</b>	<ul style="list-style-type: none"> <li>A Step-by-step process for solving virtually any performance problem existing in organizations.</li> <li>Diagnose the true causes of the performance problem and identifying the best and most economical ways to solve them</li> <li>Determine when and if "fast fixes"; solutions that are quick and easy, can be applied</li> <li>Understanding the upside-down consequences that are a common source of the problem</li> <li>Recognizing when performance discrepancy is due to skill deficiency and when it is due to systemic fault lines</li> <li>Clarifying expectations and giving feedback is vital for removing performance discrepancies</li> </ul>	<ul style="list-style-type: none"> <li>Group exercises</li> <li>Discussions</li> <li>Brainstorming sessions</li> <li>Quizzes</li> <li>Role playing</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>For all managers who are sick and tired of soul-crushing work experiences and is interested in bringing out the best in themselves and in others to create vibrant and meaningful workplaces</li> </ul>
22	<b>The Craft of Management Practice</b>	<ul style="list-style-type: none"> <li>Awareness of and skills in the "soft" side of management practice</li> <li>Ability to open- minded thinking that recognizes and overcomes one's faulty taken for granted ways of thinking.</li> <li>Capacity for deeper empathy and becoming more sensitive to the impact one's conduct has on others</li> <li>Appreciation of how to manage organizations with integrity</li> <li>Recognition of the situational nature of managerial work</li> </ul>	<ul style="list-style-type: none"> <li>Group exercises</li> <li>Discussions</li> <li>Brainstorming sessions</li> <li>Quizzes</li> <li>Role playing</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>For all managers who are sick and tired of soul-crushing work experiences and is interested in bringing out the best in themselves and in others to create vibrant and meaningful workplaces.</li> </ul>

# JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
23	<b>Making Clear Performance Goals</b>	<ul style="list-style-type: none"> <li>Translate vague goals into specific, observable and desired performance.</li> <li>Discover the meaning of vaguely stated performance goals.</li> <li>Decide what steps are appropriate for achieving those performance goals.</li> <li>Recognize and demonstrate achievement of specific, observable and desired performances.</li> <li>Step-by-step process of clarifying the performance expectations of the managers about their team.</li> </ul>	<ul style="list-style-type: none"> <li>Group exercises</li> <li>Discussions</li> <li>Brainstorming sessions</li> <li>Quizzes</li> <li>Role playing</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>For all managers, business leaders and head of departments who are responsible for setting performance goals for their teams and who need to know the step-by-step process for developing clear performance goals.</li> <li>This program will put an end to fuzzy goals that lead to wastage of company resources and create communication breakdown throughout the organization.</li> </ul>
24	<b>To Sell is human:</b> <i>The surprising truth about moving others</i>	<ul style="list-style-type: none"> <li>Awareness of and skills for selling and non-sales selling</li> <li>Science and arts of 'Moving Other' in your favor</li> <li>Sellers will learn the new ABCs-Attunement, Buoyancy, and Clarity</li> <li>Six successors of elevator pitch and how and when to deploy them</li> </ul>	<ul style="list-style-type: none"> <li>Group exercises</li> <li>Discussions</li> <li>Brainstorming sessions</li> <li>Quizzes</li> <li>Role playing</li> </ul>	<b>2 days</b>	<ul style="list-style-type: none"> <li>For all business leaders and managers who want to make things happen but find difficult in moving people and fostering win-win relationship.</li> </ul>



## JYA Consulting - Training and Development

Sr. #	Title	Objectives	Training Aids	Time	Target Audience
25	<b>The ABC of Selling:</b> <i>The surprising truth about moving others</i>	<ul style="list-style-type: none"> <li>Selling skills and will learn the new ABC of selling-Attunement, Buoyancy, and Clarity</li> <li>Awareness of and skills for selling</li> <li>Science and art of 'Moving Others' in your favor</li> <li>Capacity for deeper empathy and becoming more sensitive to the impact one's conduct has on others</li> <li>Six successors of elevator pitch and how and when to deploy them.</li> </ul>	<ul style="list-style-type: none"> <li>Group exercises,</li> <li>Discussions,</li> <li>Brainstorming sessions,</li> <li>Quizzes,</li> <li>Role playing.</li> </ul>	<b>Half day</b>	<ul style="list-style-type: none"> <li>Who want to make things happen but find difficult in moving people and fostering win-win relationship</li> </ul>

### *Contact Information*

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